

Clinical Pastoral Care (Supv522) Practicum Syllabus

Palmer Theological Seminary

Instructors

Supervised Ministries Leadership Team & Institutional Supervisors

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Course Prerequisites (√)

- ❖ Minimum 20 units completed
- ❖ CM502 Intro to Pastoral Care **or** CM522 Holistic Habits for Ministry **or** PRMN510 Foundations of Pastoral Care and Counseling
- ❖ INT501/SFRM510 Spiritual Formation
- ❖ CTM501 Systematic Theology I **or** THLE520 Systematic Theology and Ethics

Course Description

This *two-unit* Practicum involves pastoral visitation in a hospital or other institutional setting under regular intensive supervision. Verbatim reports, individual supervision, peer discussion and lectures by staff personnel are also included in the clinical program.

Program Learning Goals and Indicators

This course will support the following M.Div. Program Goals & Indicators:

Program Goal	Program Indicator (s)
Goal 1: A hunger for lifelong spiritual formation & a commitment to fostering interdependent relationships (Whole Persons)	1.2 Develops a respect for and ability to partner effectively with others
	1.3 Employs reliance upon connection with God for the purpose of Christian service
Goal 3: A biblically informed and theologically grounded commitment to a Holistic Gospel Witness (WHOLE GOSPEL)	3.2 Clearly communicates biblical content and understanding in a variety of ways, e.g. preaching, Christian Education, pastoral care
	3.4 Reports/Observes ability to minister with a Christian spirit conducive to creating peace and reconciliation
Goal 4: A commitment to service in the church and community to minister to changing times (WHOLE GOSPEL)	4.1 Articulates a call to a particular area of Christian service
	4.2 Articulates and demonstrates biblical and theological foundations for the practice of ministry
	4.3 Documents awareness of the impact of oneself in the practice of ministry through personal reflection
	4.4 Applies skills in ministry, e.g. preaching, pastoral care, teaching, administrating, engaging in mission and evangelism

* The complete M.Div. Program Goals & Indicators Table is included in this syllabus.

Desired Course Learning Outcomes

1. To become aware of oneself as minister and of the ways one's ministry affects others.
2. To understand and utilize clinical methods of learning.
3. To learn to utilize the support, feedback and clarification of the supervisor or peer group for integration of personal attributes and pastoral skills.
4. To utilize individual and/or group supervision for personal and professional growth and for developing the capacity to evaluate one's ministry.

5. To understand the theological issues arising from experience and enhance the interface between theology and the behavioral sciences in understanding the human condition.
6. To become aware of the pastoral role in interdisciplinary relationships.
7. To become aware of the effects of social conditions and structures in the lives of others and of one's self.
8. To understand and develop a plan of action for the enhancement of ministry skills.

Required Readings/Resources

The Seminarian will be given assigned readings, and is responsible for attending in-service training sessions, continuing education events, and interdisciplinary conferences under the direction of the Clinical Supervisor. The Supervisor will assign at least one book. The readings and other learning events must be recorded on the enclosed Readings/Resources Log for documentation. The Log will be turned into the Supervised Ministries Office with your self-evaluation.

Professionalism

It is expected that Seminarians will be present at the times agreed upon with the clinical setting. Failure to meet this responsibility may result in failure of this course. Seminarians are required to dress professionally per guidance given by the Clinical Supervisor. **Confidentiality** is essential and all information shared in the clinical setting is and will remain confidential. Students are held to the standard set forth in the Palmer Theological Seminary Student Handbook in Conduct and Standards. Any violation of the code of confidentiality may result in failure of the course.

Requirements

1. Completion of **Clinical Learning Covenant**.
2. Completion of at least **160** hours of supervised learning, which includes **120 hours of visitation and 40 hours of instructional learning**.
Instructional hours include, but are not limited to, time spent in interdisciplinary meetings, instructional workshops & seminars, reviewing books, videos, or other instructional media.
3. Completion and documentation of all **assigned Readings** and on-site **Learning Events**.
4. Completion of the **Mid-Practicum Review**.
5. Completion and Supervisory review of at least **two Verbatim**.
6. Completion and review of at least one **Reflection on Assigned Reading**- showing integration of reading and learning events.
7. Completion of the **Self-Evaluation**, which must be reviewed and signed by Clinical Supervisor.
8. Review and completion of the **Clinical Supervisor's Evaluation**, which must be reviewed and signed by Seminarian.
9. Consistently demonstrated professional conduct.

The Seminarian is responsible for ensuring that all documents are received in Supervised Ministries completed and in a timely manner. The Seminarian (or Clinical Supervisor) will forward copies of the following to the Supervised Ministries Office. All must be signed by both the Seminarian and Clinical Supervisor. All papers are expected to be typed:

- **Clinical Learning Covenant** within the first two weeks of the internship (first week for January Term)
- At least two **Verbatim**

- **Mid-Practicum Review**
- **Reading/Resource Log**
- At least one **Reflection on Assigned Reading**
- The Seminarian's **Self-Evaluation** and the Clinical **Supervisor's Evaluation**.

Upon receipt of these documents CREDIT or NO-CREDIT will be awarded.

We trust that you will experience growth and fulfillment during your CPC experience. Please contact the Supervised Ministries Office for any assistance you may need. Contact Lindsey Plant Perry at **484-384-2959** or Supervised Ministries Leadership Team at **484-384-2958**. Department Fax- **484-384-2392**

M. DIV. PROGRAM GOALS & INDICATORS TABLE

INDICATORS	Goal 1 A hunger for lifelong spiritual formation & A commitment to fostering interdependent relationships [WHOLE PERSONS]	Goal 2 The ability to engage in the reality and the theology of diverse communities; [global context of the Christian tradition; intercultural understanding] [WHOLE WORLD]	Goal 3 A biblically informed and theologically grounded commitment to a Holistic Gospel Witness. [WHOLE GOSPEL]	Goal 4 A commitment to service in the church and community to minister to changing times [WHOLE GOSPEL]
Indicator 1	1.1 Articulates an awareness of self in relationship to God by identifying and using a variety of spiritual disciplines and practices	2.1 Defines and describes the heritage and traditions of the communities out of which the student comes, in which the student serves, and to which the student relates	3.1 Applies skill in the use of biblical, theological and ethical tools for ministry, such as language study, research methods, hermeneutics, critical reflection and clear communication	4.1 Articulates a call to a particular area of Christian service
Indicator 2	1.2 Develops respect for and ability to partner effectively with others	2.2 Uses the tools of critical reflection, research methods, interpretation of sources and clear communication in intercultural understanding	3.2 Clearly communicates biblical content and understanding in a variety of ways, e.g. preaching, Christian Education, pastoral care	4.2 Articulates and demonstrates biblical and theological foundations for the practice of ministry
Indicator 3	1.3 Employs reliance upon connection with God for the purpose of Christian service	2.3 Integrates the content of Christian heritage and mission into a personal theology and practice of ministry	3.3 Articulates ability to address personal, social, and global questions and issues biblically, theologically and ethically in ways that lead toward healing and wholeness	4.3 Documents awareness of the impact of oneself in the practice of ministry through personal reflection
Indicator 4	1.4 Develops a personal confession of faith that demonstrates biblical and theological understanding at a level consistent with seminary education		3.4 Reports/Observes ability to minister with a Christian spirit conducive to creating peace and reconciliation	4.4 Applies skills in ministry, e.g. preaching, pastoral care, teaching, administrating, engaging in mission and evangelism

Clinical Learning Covenant

The *Clinical Learning Covenant* is an agreement between the seminarian, the Clinical Supervisor (Chaplain) and Palmer Seminary's Supervised Ministries Department. The covenant will serve as a *road map* for clinical learning and professional growth.

Provide a signed (Supervisor and Seminarian) copy of the Clinical Learning Covenant to the Supervised Ministries Office **within first two weeks of training (first week for January Term)**.

Write a brief narrative of your Clinical Learning Covenant (at least 2 pages, but no more than 4 pages double-spaced).

GUIDANCE QUESTIONS FOR RESPONSE

1. At this stage of your professional development, identify at least three (3) of your gifts/strengths in pastoral care.
2. Identify at least three (3) areas of institutional chaplaincy services in which you desire new growth.
3. Identify at least three (3) pastoral care skills you need to improve.
4. Address some of your initial fears or apprehensions about participating in this clinical experience.

The Verbatim

Guidance in preparing Verbatim will be given by the Chaplain Supervisor. Utilizing the format below, the Verbatim should be no less than two pages and no more than four pages double-spaced

Patient Name/Number** _____
Chaplain Intern: _____
Visit #: _____
Time: _____
Date: _____

I. Patient Information

- A. Background Information
- B. Plan
- C. Observation(s)
- D. The Visit

II. The Analysis

A. The Patient

1. Interpersonal Dynamics
2. Intrapersonal Dynamics
3. Theological/Philosophical Concerns

B. The Chaplain Intern

1. Are you aware of how your presence affects this patient? Why or why not? If so, what kind of affect do you have on this patient?
2. How do you react to the patient? Why do you think this is?
3. What were the theological issues that arose for you with this patient?
4. What have you learned about yourself in this process?
5. What would you like to do differently?

C. The Plan Review

1. Did you accomplish your plan?
2. Have you created a plan of action for your next encounter with this patient?
3. What do you need to do to be more "present," more pastoral with this patient?

D. Final Notes/Comments

****To preserve Patient confidentiality, a fictitious name or a number should be provided.**

Reflection on Assigned Reading

Utilizing the format below, the Reflection on Assigned Reading should be no less than two pages and no more than four pages double-spaced

1. Bibliographic Data:

2. Concisely summarize the heart of the author's proposal:

3. How did this reading affect your understanding of:
 - a) God

 - b) The Christian Life

 - c) Ministry / Minister

 - d) Yourself

4. The most meaningful part of the reading for me was . . .

5. My favorite quote, why?

Clinical Learning Covenant Mid-Practicum Review

The *Clinical Learning Covenant Mid-Practicum Review* will be read by your Clinical Supervisor and the Supervised Ministries Office of Palmer Seminary. You will receive feedback and recommendations from the clinical supervisor for the rest of your time as a Chaplain Intern. This is a time to check on your progress having completed approximately half of your required hours in CPC.

The Mid-Practicum Review should be completed and reviewed by your Chaplain Supervisor between 75- 80 logged hours into the Practicum. The Seminarian should utilize the checklist below and respond to the guided question. This will be submitted as part of the course requirements at the conclusion of the Practicum.

- I have submitted my Clinical Learning Covenant
- I am progressing toward the goals as written in my Clinical Learning Covenant.
- I am meeting the Professional Requirements as outlined in the CPC Syllabus, and those as indicated by my Clinical Supervisor
- My supervisor and I have found it necessary to amend the goals as written in the Clinical Learning Covenant. (Indicate changes below)

Provide comment on the above areas of discussion:

Seminary Intern:

Clinical Supervisor:

Please Remember to Sign and Date this Review and to submit to Supervised Ministries with other Documents from the Syllabus.

Seminarian Self Evaluation

The *Self Evaluation* will be read by your Clinical Supervisor and the Supervised Ministries Office of Palmer Seminary. You will receive feedback and recommendations from the clinical supervisor. These papers are a means for guided self-reflection of the CPC process.

The *Self-Evaluation* is 5-6 pages, utilizing the guidance questions below. Responses should be in narrative form.

GUIDANCE/QUESTIONS FOR THE SELF-EVALUATION

1. Reflect on your Clinical Learning Covenant, share:
 - your gifts/strengths in pastoral care
 - areas of institutional chaplaincy services in which you've acquired new growth
 - pastoral care skills you've improved upon
 - some of your initial fears about participating in this clinical experience that have been addressed
2. How has your experience in CPC affected your understanding of
 - God?
 - ministry in the institutional setting?
 - yourself as a minister?
3. Describe the changes (*growth areas*) you have experienced from the beginning until the end of the unit of CPC in relationship to:
 - patients
 - families of patients
 - hospital staff.
4. If you were part of a peer group, describe your relationship with each of your peer(s). What do you see as their greatest gift?
5. Describe your relationship with your clinical supervisor.
6. What is the most important "learning" you have had in this clinical experience?
7. Final comments you wish to share about the CPC experience (e.g., the process, overall experience, etc.)

Clinical Supervisor's Evaluation

Seminarian: _____

Supervisor(s): _____

Clinical Site: _____

For each item below decide which of the following performance levels best describe the seminarian's abilities at the conclusion of the Practicum. Write in the appropriate number.

- 1 = Significantly Missed Goals (comment needed)
- 2 = Narrowly Missed Goals
- 3 = Met the Goals
- 4 = Exceeded Goals
- 5 = Far Exceeded Goals (comment needed)

I. MINISTERIAL IDENTITY: To become aware of oneself as a minister and of the ways one's ministry affects others.

- _____ 1. Seminarian is comfortable introducing him/herself as "chaplain."
- _____ 2. Seminarian is aware of the pastoral care needs of patients and family members.
- _____ 3. Seminarian is aware of the pastoral care needs of staff and professionals.
- _____ 4. Seminarian is aware of the effect of his/her physical appearance, affect, and communication styles.

Comments for this section: _____

II. CLINICAL METHOD OF LEARNING: Seminarian understands and utilizes the clinical methods of learning.

- _____ 1. Seminarian can identify and address the personal and pastoral learning found in exploring and analyzing pastoral visits.
- _____ 2. Seminarian is open to learning about strengths and challenges through feedback.
- _____ 3. Seminarian has developed an appreciation for learning from the perspective of other professionals on the team.

Comments for this section: _____

III. PEER GROUP INTEGRATION (If Applicable): To learn to utilize the support, feedback and clarification of the peer group for integration of personal attributes and pastoral functioning.

- _____ 1. Seminarian values support and affirmation received from peers.
- _____ 2. Seminarian is open and receptive to peer feedback as part of the learning process.
- _____ 3. Seminarian knows how to set appropriate boundaries on personal disclosure in the clinical setting.
- _____ 4. Seminarian asks for information and assistance when it is needed.

Comments for this section: _____

IV. INDIVIDUAL SUPERVISION: To utilize individual and group supervision for personal and professional growth and for developing the capacity to evaluate one's ministry.

- _____ 1. Seminarian values support and affirmation received from Supervisor.
- _____ 2. Seminarian was open and receptive to feedback as part of the learning process.
- _____ 3. Seminarian knows how to set appropriate boundaries on personal disclosure in the clinical setting.
- _____ 4. Seminarian asks for information and assistance when it is needed.
- _____ 5. Seminarian had a clear and reasonable learning covenant (goals) for the unit.
- _____ 6. Seminarian was open and willing to renegotiate the learning covenant during the semester to better serve learning goals.
- _____ 7. Seminarian was willing to present successes and failures in ministry for the purpose of supervision.

Comments for this section: _____

V. THEOLOGICAL ISSUES: To understand the theological issues arising from experience and enhance the interface between theology and behavioral science in understanding the human condition.

- _____ 1. Seminarian is able to articulate his/her faith group's teaching and personal theology in reflecting upon pastoral care given.

_____ 2. Seminarian is open to the value of another's faith experience and theological understanding as a viable resource for pastoral care.

_____ 3. Seminarian's approach to pastoral care reflects an understanding of people holistically. (Sees connection between body, mind, spirit, and emotions.)

Comments for this section: _____

VI. INTERDISCIPLINARY RELATIONSHIPS: To become aware of the pastoral role in interdisciplinary relationships.

_____ 1. Seminarian understands how the pastor and other non-pastoral professionals may work together.

_____ 2. Seminarian is becoming aware of his/her potential to provide pastoral care to other professionals in the institutional setting.

_____ 3. Seminarian has gained initial knowledge in understanding the interdisciplinary model in the institutional setting.

_____ 4. Seminarian can identify resources within the clinical context for holistic patient care.

_____ 5. Seminarian can identify resources from within the clinical context that may be useful in the wider Church and in the community at large.

Comments for this section: _____

VIII. RECOMMENDATIONS/COMMENTS for enhancement of ministry skills (use additional sheet if necessary)

Supervisor's Signature _____ **Date** _____

Seminarian's Signature _____ **Date** _____

