

# CLINICAL PRACTICUM PROGRAMS 2021 ORIENTATION

CLINICAL PASTORAL EDUCATION  
(CPE)

CLINICAL PASTORAL CARE (CPC)

PALMER THEOLOGICAL SEMINARY

# THE OFFICE OF SUPERVISED MINISTRIES AT PALMER SEMINARY

- The Office of Supervised Ministries (SMO) offers students the following programs:
  - Ministry education in clinical settings through Clinical Pastoral Education (CPE) and Clinical Pastoral Care (CPC)
  - Ministry education in a church-based setting or other Christian service agency through Theological Field Education (TFE)
  - Connections to ministry opportunities/employment and denominations through Placement

# THE OFFICE OF SUPERVISED MINISTRIES AT PALMER SEMINARY

- In this orientation we are focusing on the clinical internship programs (CPE and CPC)
- Students pursuing a Master of Divinity (M.Div.) earn 4-7 credit hours for internships
- This requirement varies for students in dual-degree programs, and those pursuing a Master of Theological Studies (M.T.S.), Christian Counseling track
- Internships are congregational/agency and clinical-based

# CURRICULUM FOR MDIV STUDENTS (78 CREDITS)

- Students on the Pastoral Leadership Track must take:
  - TFE 1A and TFE 1B
  - CPC (full unit) or CPE (half-unit)
- Students on the Adaptive Leadership Track may select:
  - TFE 1A and TFE 1B
  - CPE or CPC
- For students on the Adaptive Leadership Track (entering in fall 2018 and beyond):
  - TFE 1A and TFE 1B
  - May select CPE or CPC

# CURRICULUM FOR M.T.S. IN CHRISTIAN COUNSELING STUDENTS

- If you are taking CPC for your summative requirements, note that the requirement is **2 courses** of CPC:
  - In two (2) types of clinical settings
  - At two (2) locations
- You will receive 3 credit hours for each course

# CLINICAL PASTORAL EDUCATION AND CLINICAL PASTORAL CARE

- This orientation will cover:
  - Is It Time to Begin CPE or CPC?
  - Course Descriptions
  - Course Prerequisites
  - Course Requirements
  - The Process: Getting Started, Finding a Clinical Site, Finishing Well

# IS IT TIME TO BEGIN CPE OR CPC?

- To determine whether it is the right time for you to begin, consult your Academic Advisor
- There are a number of options for completing your internships which will vary by student and their degree program and track
- Consider your specific needs as you understand them now and as you consider your life beyond seminary
  - This will help you as you select internships (clinical and pastoral) to meet your graduation requirements

# COURSE DESCRIPTIONS

## Clinical Pastoral Education: SUPV532

- Nationally accredited program with chaplains certified by ACPE and CPSP.
- Completion results in professional certification. (Intern is qualified to advance to the second tier of chaplaincy training.)

## Clinical Pastoral Care: SUPV522

- Sites with an onsite staff chaplain. Qualifications reviewed and chaplain approved by the SMO.
- Program created and accepted for completion of requirements at Palmer Theological Seminary.



# COURSE PREREQUISITES

- To begin CPE or CPC, you must:
  - Have completed at least 18 credit hours
  - Have completed *Foundations of Pastoral Care and Counseling* or *Intro to Pastoral Care* or *Holistic Habits for Ministry*
  - Have completed *Nurturing Spiritual Life and Character I* or *Spiritual Formation* or *Pastor as Person*
  - Have completed *Systematic Theology and Ethics: Vision of Community* or *Systematic Theology and Ethics: Reign of God*

# COURSE REQUIREMENTS

## Clinical Pastoral Education

- Full CPE unit
  - Minimum of 400 hours
    - 300 clinical hours
    - 100 educational hours
  - Will earn 6 PTS credit hours
- Half CPE unit
  - Minimum of 240 hours
    - 180 clinical hours
    - 60 educational hours
  - Will earn 3 PTS credit hours

## Clinical Pastoral Care

- All CPC work
  - Minimum of 200 hours
    - 150 visitation hours
    - 50 instructional hours
  - Will earn 3 PTS credit hours

# THE PROCESS: GETTING STARTED

- Consult your Academic Advisor to:
  - Plan your academic schedule
  - Determine your readiness for the clinical internship requirement
- Consult your denomination or ordaining body
  - Are there any specific requirements for ordination?
- For CPE, begin your search the year prior to beginning your internship
- For CPC, begin your search at least the semester prior to beginning your internship

# THE PROCESS: FINDING A CLINICAL SITE

## Clinical Pastoral

### Education

- Information, applications, etc. are available online at [www.acpe.edu](http://www.acpe.edu) and [www.cpsp.org](http://www.cpsp.org)
- Contact site and discuss process with chaplain
- Obtain application and pay all necessary fees

### Clinical Pastoral Care

- Locate site and negotiate terms of educational experience with approved chaplain supervisor
  - Site directory available from SMO
  - New sites must be approved by SMO
- Contact site and discuss details of internship with chaplain
  - No “external program” tuition
- Complete any clinical site requirements, such as background checks or immunizations, and ask about associated fees

# SAMPLE REQUIREMENTS FROM A SITE

- Relevant health and immunization records
- A tuberculosis test
- Criminal background checks and clearances
- Orientation and training

*\*Requirements set by the clinical site must be completed before the intern is allowed to begin the internship. Interns may not have access to patients/clients/residents served by the clinical site until the requirements are fulfilled.*

# Ministry Opportunities/Examples

- Penn Medicine and Lancaster General Hospital CPE intern and residency program
- Phoebe Ministries Extended CPE Group

# THE PROCESS, CONTINUED

## Clinical Pastoral

### Education

- Visit the SMO first to register and confirm approved site, and enroll in course with Academic Advisor and Registrar
- Begin internship as advised
- All work should be done with the chaplain supervisor at the site

## Clinical Pastoral Care

- Visit the SMO first to register, obtain a CPC Syllabus, confirm approved site, and enroll in course with Academic Advisor and Registrar
- Begin internship as advised
- Required assignments must be completed for both the SMO and the chaplain/supervisor at the site

# THE PROCESS: FINISHING WELL

## Clinical Pastoral Education

- Forward all evaluations to the SMO; end of internship evaluation(s) determine “Credit” or “No Credit”
- Forward proof of fees paid to site, if requesting reimbursement, to the SMO at end of experience
- Grade earned after receipt of all evaluations indicating satisfactory completion of requirements

## Clinical Pastoral Care

- Forward evaluations and completed requirements to the SMO
- Grade earned after satisfactory completion of hours, assignments, and evaluations
- End of experience evaluation(s) and work submitted determine “Credit” or “No Credit”



# THE OFFICE OF SUPERVISED MINISTRIES

Rev. Dr. Marsha Brown Woodard, Director

Office: McInnis 247

Phone: 484-384-2950

Email: [mwoodard@eastern.edu](mailto:mwoodard@eastern.edu)

Resources for students:

- Seminary website: [SMO webpage](#), [CPE and CPC information](#)
- Google Site: [SMO website](#), [CPE information](#), [CPC information](#)